

E-Procurement Tender Notice

SHORT TENDER DOCUMENT

NOTICE INVITING TENDER

Supply, Installation, Commissioning, Operation and Maintenance of
Super Structure for Convocation

VENUE
OPEN AIR AUDITORIUM
RAYALASEEMA UNIVERSITY, KURNOOL
ANDHRA PRADESH



RAYALASEEMAUNIVERSITY

Pasupala, Nandyal Road, Kurnool Dist, Andhra Pradesh

TenderNo.RUK/IV Convocation/Tender/2025-26 dated: 28-10-2025.

NOTICE FOR INVITING SHORT TENDER
FOR ARRANGEMENTS OF SUPER STRUCTURE FOR CONVOCATION WORKS

Rayalaseema University, Kurnool invites tender from the firms/ suppliers for the Supply, Installation, Commissioning, Operation and Maintenance of super structure for IVth Convocation works through e-procurement. Those who fulfill the requirements of technical bid only will be considered for the financial bid.

Services	For Supply, Installation, Commissioning, Operation and Maintenance of super structure for IV th Convocation works at Open Air Auditorium Rayalaseema University, Kurnool Andhra Pradesh.
Advt. No.	RUK/IV th Convocation structure/Tender/2025-26. dated.28 th October, 2025
Office Address	The Registrar, Rayalaseema University, Kurnool, A.P – 518007
Amount of EMD	Bid should be accompanied with Rs.10,000/- towards EMD in the form of DD drawn from any Nationalized/Scheduled Bank in favour of Registrar, Rayalaseema University, Kurnool and payable at Kurnool
Start date of tender	28 th October, 2025 , 5:00PM
Last date for downloading tender	31 st October, 2025: 4:00PM
Last date for Submission of tender	31 st October, 2025 : 5:00PM
Date & time of Opening Tender at Rayalaseema University, Kurnool	01 November, 2025 : 12:00PM
Bid Validity	The tender submitted should remain valid for 30 Days from the date of opening of bid.

Note: This Tender Document is not transferable.

Sd/-
REGISTRAR

RAYALASEEMA UNIVERSITY, KURNOOL

Pasupala, Nandyal Road, Kurnool, Andhra Pradesh

Tender No. RUK/IV Convocation Structure/Tender/2025-26

28th October, 2025

The tender document containing details of scope of work, terms and conditions of the agencies, etc., can be downloaded either from eProcurement website: www.ap_eprocurement.gov.in (or) the University Website: (www.ruk.ac.in). from **28th October, 2025**.

ELIGIBILITY CRITERIA:

Bidders should meet the following eligibility criteria to qualify for the tender:

General Terms And Conditions

1. Submission of Tender:

The tender is to Supply, Installation, Commissioning, Operation and Maintenance of super structure for IVth Convocation works at Open Air Auditorium Rayalaseema University, Kurnool Andhra Pradesh. Tender is to be submitted through e Procurement website: www.apecurement.gov.in in two separate bids (Two bid system) **Technical bid** [EMD of Rs.10,000/- (*refundable*) and DD for Rs. 1,000/- towards application cost (*non-refundable*). If downloaded form is used] and **Financial bid** (*Amount quoted as per financial bid*).

Also, a copy of the tender documents in the form of two bids are to be submitted in separate sealed covers addressing to: **The Registrar, Rayalaseema University, Kurnool, Andhra Pradesh-518007** before placing both in ONE envelope and to be super scribed with arrangement of Super structure for Convocation works. Tenders without Bid Security (EMD) shall be rejected summarily.

2. The EMD furnished should be valid beyond 30 days of the bid validity period and it will be forfited if the bidder intends to withdraw the bid after opening the financial bid.
3. **Opening of bids:** The technical bid will be opened and scrutinized by the committee and the technical qualification includes the scrutiny of documents submitted by the firm. The committee decision will be final in this regard. The financial bid of the technically qualified firms will only be considered / opened.
4. Each bidder should clearly specify that he agrees to/abide by the terms and conditions of this tender document on printed letter head/sign on tender document and attach it along with technical bid.
5. The bid should be accompanied by bid security/EMD of Rs. 10,000/- may be paid in the form of crossed Demand Draft drawn in favour of the **Registrar, Rayalaseema University, Kurnool** drawn from any Nationalized Bank payable at **Kurnool**.
6. The EMD of unsuccessful bidders will be returned without interest as per rules. The EMD of the successful bidder will be converted into part amount of Security Deposit and will be returned without interest after the successful completion of contract period subject to meeting the specified conditions as laid down by the University. The security deposit will be forfeited if any terms and conditions are contravened / deviated.
7. The interested bidders may download tender documents either from eProcurement website: www.apecurement.gov.in (or) the University Website: (www.ruk.ac.in). The cost of tender form of **Rs. 1,000/-** (*non-refundable*) may be paid through online or by way of Demand Draft drawn in Favour of the **Registrar**, the downloaded tender forms).

8. The tender should be submitted on eProcurement website: www.apecurement.gov.in by **5:00p.m.** on or before **31st October ,2025**. Tenders received after the due date and time will not be considered by the University. The bid will be opened on the next working day at **12:00 PM** in the presence of prospective bidders or their authorized representative. The representative should bring the authorization letter from their vendor for attending the tender opening committee meeting. If the opening day is declared as a holiday on account of unforeseen situation, it will be on next day.
9. The bids of black listed firm by any government organization as per knowledge of the University will not be considered. The decision of the University will be final in this regard.
10. **The University reserves all the right to reject or accept any tender without assigning any reason or cancel or withdraw the tender notice.**

Terms& Conditions:

1. The expenditure on the work shall not exceed the amount.
2. Necessary Photographs shall be taken before grounding the work and after Completion of the work.
3. There shall not be any duplicate of the work under any other contract.
4. The work is to be awarded as per Government Norms.
5. The Work should be grounded with in 5days from the date of issue of Administrative Sanction.
6. The funds will be released based on the progress of the work.
7. During the course of execution any deviation is raised, it should be got Approved by the University immediately.
8. Every Bidder should enclose a DD Rs.1000/-towards Tender Fees along with Tender Document. The amount will not be refundable.
9. The Bids must be submitted on eProcurement website: www.apecurement.gov.in and acopy of tender document shall be submitted to the Registrar, Rayalaseema University, Kurnool not later than **17.00 Hrs (IST) on 31st October, 2025**.
10. Incomplete Tenders, Conditional Tenders and Late Tenders will be rejected straight away;
11. The suppliers shall quote the reasonable and competitive prices.
12. The items listed are considered as with high consumption and the bidder who has quoted overall L1 price for Items” will be awarded Rate Contract.
13. Incometax@2%will be deducted from the payments if the bidder is a company/firm. If the bidder is an indiduvial sole proprietor, income tax @ 1% will be deducted and TDS Certificate will be issued by Rayalaseema University, Kurnool.
14. The Bidders are advised to be conversant with the terms & conditions as stated above before accepting the Contract;
15. **Fall Clause:-** Incase, the Contractor supplies the items as specified in this contract at a lowest price to any other party, during the period of Contract , that lowest price will be applicable to this Contract also;
16. **Risk Purchase** :If the Contractor fails to supply the requisite quantity/ quality of the material, Rayalaseema University is at liberty to purchase such items from the local market to meet their requirements and claim the difference in price on higher side from the Contractor / deduct from the bills on hand.
17. There should not be any correction/over writing in the Tender. Correction ,if any, should Be encircled in red ink and initialed by the bidder and **Corrections without initials, results in rejection of bid.**
18. The prices mentioned in the Contract are firm and fixed and no request for increase of price will be entertained during the period of the Contract.
19. **In all the above conditions, decision of the REGISTRAR, Rayalaseema University, Kurnool shall be final and binding.**

Note: The University reserves the right to negotiate with **L1**.

TECHNICAL BID
ANNEXURE-I

The information to be furnished by the firm along with price bid

1.	Name of the firm	M/s.
2.	Details of Tender Cost (Note: Exemption of Tender Cost/EMD for registering with MS ME, NSIC, etc will be considered as per Govt. rules on Submission of documentary proof.)	Rs.1,000/-D.D.No._____dated: _____ Bank _____
3.	Details of EMD	Rs. _____D.D.No._____dated: _____ Bank _____
4.	Contact Details	Postal Address Tel No. Mobile: E-mail:
5.	Details of Registration with GST <i>Enclose Copy/ proof</i>	
6.	PAN Details <i>Enclose Copy/ proof</i>	
7.	Document any proof for(It Returns above 20 lakhs Per Annum) a)Proof for Annual Turnover	2023-24 Rs. 2024-25 Rs. 2025-26 Rs.
	b)Proof for experience criteria	
8	Optional: Customer list with nature of work Done &value (only single order shall be taken)	

***DD in favour of Registrar, Rayalaseema University, Payable at Kurnool.

Place:

Authorized signature of

Date:

The firm along with seal

Check List

Documents to be Uploaded as part of the Bid and Notes of Bidders

S.No	Document Description	Documents to be submitted
1	Processing fee	Online
2	EMD (Bid security) for an amount of Rs.10,000/-	Online
3	The legal status, place of registration and principle place of business of the company or firm or partnership etc.	Online
4	Details of experience and past performance of the bidder on execution of similar nature of work in short period	Online
5	Avg. annual IT turnover in the last three financial year of not less INR 40 lacks	Online
6	The details in compliance to the Qualification Criteria	Online
7	Bid form Section	Online
8	List of items offered with make and model details against the list in the schedule of requirements	Online
9	Financial Capability Details Format B3 for Bidder	Online
10	Letter of authorization to sign the bids (Power of Attorney)	Online
11	Technical and Commercial deviations statements	Online
12	Copy of the GST Certificate and Details of IT Returns PAN, GST copies	Online
13	All the uploaded Technical bid, to be self - attested	Online
14	Price Bid in sealed envelope & through e-procurement portal	Online
15	Any other required documents as per Bid documents	Online

FINANCIAL BID ANNEXURE-II

Name of the work: Providing Services for Supply, Installation, Commissioning, Operation and Maintenance of items as detailed under “Schedule of Requirements” for Super Structure of convocation work at Open Air Auditorium, Rayalaseema University, Kurnool Andhra Pradesh.

S.No	Description of Item	Quantity	Unit	Price (Rs.)	Total Amount
A	Civil work				
1	Providing super Structure of centre (6mts height) unsupported span of ranging 60 feet span iron Pillars of size 12 feet height with required Base plate with side and suitable purloins with adequate supports along with necessary anchors to the ground to with stand heavy wing and rain. The shelter shall be firmly tied with cross anchors at all the required places using necessary bolts, nuts, etc., The entire roof shall be covered suitably with water proof sheets Finish Fabric firmly fixed to the purloins etc. and regular Supply of color carpets including cost of charges for spreading and folding after completion as directed by the in-charge. The reatequoted is including conveyance of all materials and labour charges. The quoted rate is excluding GST. (Includes Structure Shed Area, Structure Way, Path way, Dais Site-2 sides)	22000 Sft (Approx)			
2	Supply of flooring Carpets	25000	Sft		
3	Supply of V VIP Cushion Chair for Governor	1	No		
4	Supply of VIP Cushion Chairs	21	No's		
5	Supply of V VIP Cushion Chairs	8	No's		
6	Supply of 3 Seated sofa	40	No's		
7	Supply of Single chair without cloth	2000	No's		
8	Portable bath room	1	No		
9	Supply and fixing distribution main board consisting of 400A/250	1	No		
10	Supply & fixing of Distribution board of load main board consisting of 250A MCCB 4 pole with Busbar arrangement and 12 Nos 63A fuse units.	1	No		
11	Supply of line array sound system with truss, 4 chord less mics, 2 podium mics	1	No		

S.No	Description of Item	Quantity	Unit	Price (Rs.)	Total Amount
12	Providing temporary Illumination consisting of flood light fitting 150 W COMPLETE led fitting with lamp (stage, Hall & way)	20	No's		
13	Supply and maintaining of JUMBO COOLERS connected with necessary mains.	20	No's		
14	Providing 5.5 Ton Capacity tower type air conditioning unit complete with temporary stand and fabrication work and required material to achieve cooling temperature	2	No's		
15	Supplying and maintaining 125kv cycles A.C. Generating set with temporary stand and fabrication work and required material to achieve cooling temperature	2	No's		
16	Building lights, Way Lighting for 01 day	1	1 day		
17	Stage Flower arrangements (Dais)	1	1 day		
18	Banana trees	50	No's		
19	Live web total setup	1	1 day		
20	125kv Generators	1	1 day		
21	Selfi booth	1	1 day		
22	Teaser and videos	2	No's		
23	Led screen 6x8	4	No's		
24	Nursery landscape	1	1 day		
25	Designing & Fitting of flex with iron frame arch gates	1			
26	Photos & Videos		1 day		
27					
28					
29					
30					